

Small Rural Tribal BODY WORN CAMERA PROGRAM

The Second 'P': Getting Paid

Small, Rural, and Tribal Law Enforcement Agency Body-Worn Camera Program (SRT BWC)

March 23, 2022

This project was supported by Grant No. 2020-BC-BX-K001 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.







Overview

- Introductions
- Principles
- The Second 'P': Getting Paid
- Training and Technical Assistance
- Closing Remarks

Introductions

- Dr. Shellie Solomon, JSS, Executive Project Director
- Ms. Christine Connor, JSS, Project Director
- Mr. Mason McVay, JSS, Research Associate
- Mr. John Markovic, BJA, Senior Policy Advisor



Justice & Security Strategies, Inc. Moving Org

Moving Organizations Forward







SRT BWC Micro-Grant Principles

- Customer Focused
- Ease of Use
- Leverage Technology
- Data-Driven



The Second

•Getting













Sign the Contract Complete the Policy Review Process

Sign Up; Provide Bank Info Request funds; Provide support docs

Signing the Contract...

SRT BWC Team sent you a document to review and sign.

REVIEW DOCUMENT

SRT BWC Team info@srtbwc.com

Congratulations! Your SRT BWC award package has been created and is ready for final review and approval by your agency's authorized representative. Please begin the electronic signature and award acceptance process through the link above.

If your agency has any questions or concerns regarding the SRT BWC contract, **please do not sign the document**. Instead, please contact our team at <u>info@srtbwc.com</u> or call 888-235-0565. We will work with you to address any issues before we finalize your agency's contract.

Once we obtain the signature of the authorized representative from your agency, the SRT BWC Executive Project Director Dr. Shellie E. Solomon will then sign the document. For your records, a copy of your executed SRT BWC contract will be made available in your online grant portal and will be mailed to you.

Thank you,

SRT BWC Team

Powered by DocuSign

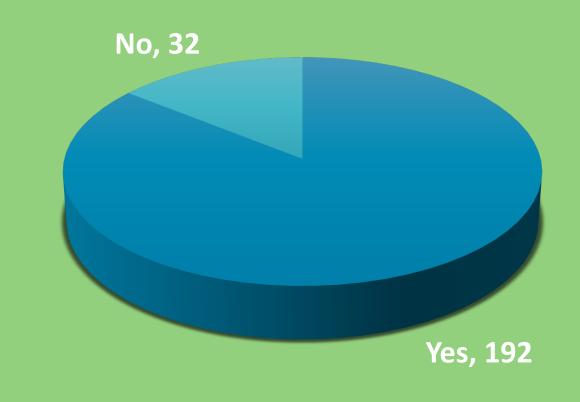
Docu Sign

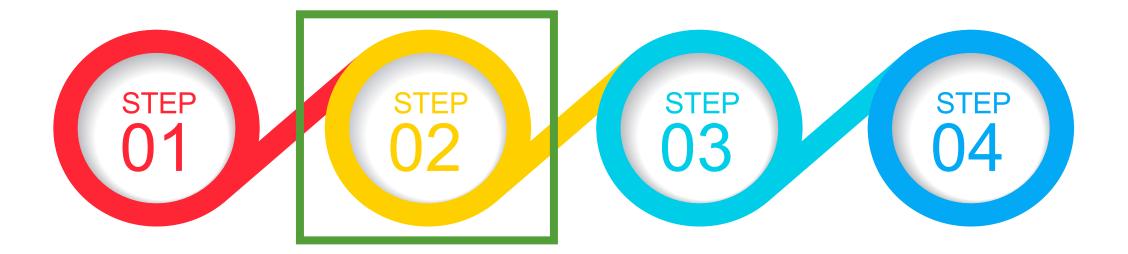
The Global Standard for eSignature®

No Contract Yet?

- •We should talk...
 - Did you finish the admin paperwork?
 - Are you following the requirements?

Obtain 3 or More Quotes?













Sign Up; Provide Bank Info

Request funds;

support docs

Provide

Sign the Contract Complete the Policy Review Process Previously submitted – ~145 – under review now

01

Wanting to submit – need to sign your contracts first

03

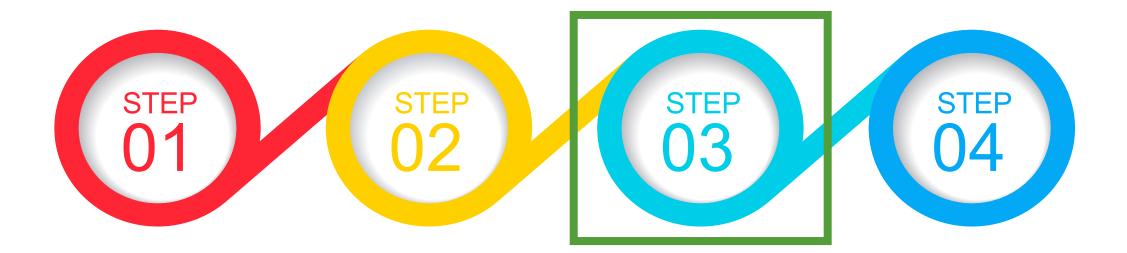
02

Completing the Policy Review Process

<u>انننا</u>

Still writing your policy – Consider using the Policy Wizard

Policy review webinar at <u>www.srt.com</u> https://www.srtbwc.com/Webinars/#Policy_Review_Webinar











Sign the Contract Complete the Policy Review Process

Sign Up; Provide Bank Info

Request funds; Provide support docs

How do I begin the Getting Paid Process?

- Assign a Financial Point
 of Contact
- Obtain your banking information – Direct Deposit



Mason McVay

		Help Page
SRT BWC Active Award Phase		
BWC Policy Review Process To begin the policy review process, please click here.	Action Required	Open
"Getting Paid" Help Page	Action Required	Open

JacksonCola Police Department US-FL

Yo eve Th Ion	Constitution of the submission of the submit of the submit of the submission of the submission of the submit of th		Submit Request
	Banking & Contact Info The Banking and Financial Point of Contact information needs to be entered here in order to submit your request.	Action Required	Open
	Payment Request Enter your payment requests in this form.	Action Required	Open
	Proof of Payment You must upload documentation showing "proof of payment" for your last approved payment.	Complete	Edit

Banking & Contact Info -

2

Mark Complete

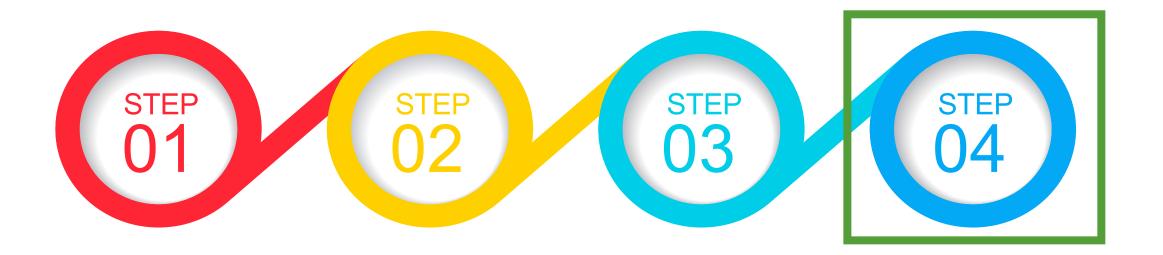
Please complete all required fields.

You can save as a draft and return later to complete by clicking "Save Draft" at the bottom of the page.

When you are ready to submit this step, please click the blue "Save" button at the bottom of the page.

Agency Name	
JacksonCola Police Department	
Agency State	
Florida	~
Financial Point of Contact Name *	
Financial Point of Contact Phone Number (numbers only - no symbols) *	

Financial Point of Contact Email *











Sign the Contract Complete the Policy Review Process

Sign Up; Provide Bank Info Request funds; Provide support docs

JacksonCola Police Department US-FL

Getting Paid" You must complete the forms below in order to officially submit your payment request and/or budget amendment request. When every step in this submission is complete, the "Submit" button to the right will become green and clickable.	
The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.	
Once payment requests have been deposited in your bank account, your portal will be re-opened to submit another request.	
Action Require The Banking and Financial Point of Contact information needs to be entered here in order to submit your request.	ed Open
Action Require Enter your payment requests in this form.	ed Open
Complete You must upload documentation showing "proof of payment" for your last approved payment.	Edit

Payment Request -

Click on the "Open" button for each Cost Category below and enter the required information. You will be required to upload support documentation (e.g. invoice, timesheet) to each award fund request and match pledge.

Even if you are not requesting award funds or applying a match to a particular Cost Category, you still must click the "Open" button for each Cost Category, answer the preliminary questions, then click the "Mark Complete" button.

You have reached your limit of 4 items.

Cost Category 🗢	Current Award Request ≑	Current Match Request 🗢	
Personnel and Fringe Benefits	\$0.00	\$0.00	Edit
Equipment, Supplies and Other	\$5,000.00	\$5,000.00	Edit
Contracts and Consultants	\$0.00	\$0.00	draft Open
Additional Project Costs	\$0.00	\$0.00	draft Open





Small Rural Tribal BODY WORN CAMERA PROGRAM

SRT BWC "Getting Paid" Portal > JacksonCola Police Department US-FL > Payment History

Payment History -

You can view the details of each approved payment by clicking the "View" button.

You have met the required minimum for this step. You can continue adding items if necessary up to the stated maximum.

Payment Date 🗢	Award Amount 🗢	Match Amount 🗢	
03/23/2022	\$5,000.00	\$5,000.00	View

Welcome, masonmcvay30@gmail.com

Close

What are Supporting Documents?

- Expenses
 - Equipment
 - Purchase orders
 - Invoices
 - Names of who you
 obtained quotes from



What are Supporting Documents?

• Expenses

- Personnel
- Consultants & Training
- Other



"Getting Paid" Review Process

Timeline – 21 Days
Collaboration with JSS



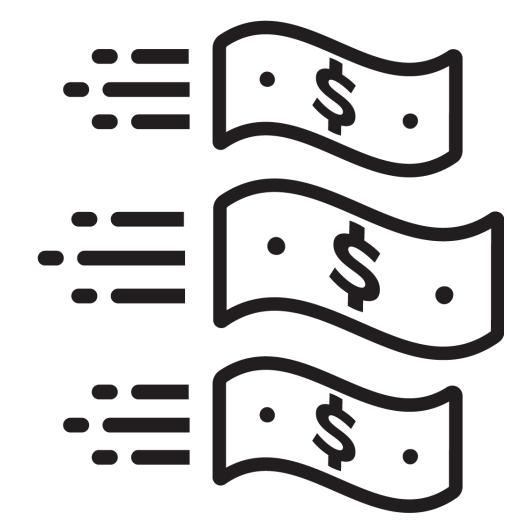
"Getting Paid" Review Process

Direct Deposit – Wire Transfer





Proof of Payment



JacksonCola Police Department US-FL

Getting Paid"		
You must complete the forms below in order to officially submit your payment request and/or budget amendment request. When every step in this submission is complete, the "Submit" button to the right will become green and clickable.		
The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.		
Once payment requests have been deposited in your bank account, your portal will be re-opened to submit another request.		
Banking & Contact Info	Action Required	Open
The Banking and Financial Point of Contact information needs to be entered here in order to submit your request.		
	Action Required	Open
Payment Request Enter your payment requests in this form.	, louon required	
Proof of Payment	Complete	Edit
You must upload documentation showing "proof of payment" for your last approved payment.		

Training and Technical Assistance

- Executing your contract
 Budgets with personnel, consultants, & training
- ✓ Match help....coming soon!



Contact Information

- SRT BWC: Info@srtbwc.com (888) 235-0565
- Dr. Shellie E. Solomon: DrSESolomon@gmail.com
- Ms. Christine Connor: CConnor@jssinc.org



Small Rural Tribal BODY WORN CAMERA PROGRAM

Closing Remarks

 John Markovic, Senior Policy Advisor, BJA, USDOJ





Bureau of Justice Assistance U.S. Department of Justice

Your Questions?



The Last

Performance Measures April 27, 2022 11:00 AM PDT 1:00 PM CDT 2:00 PM EDT

May is for Match

May 18, 2022 • 11:00 AM PDT • 1:00 PM CDT • 2:00 PM EDT





Small Rural Tribal

BODY WORN CAMERA PROGRAM

Thank You for Joining Us!